

**TEXAS STATE UNIVERSITY  
SCHOOL OF FAMILY AND CONSUMER SCIENCES  
HDFS 3351 CREATIVE EXPERIENCES FOR CHILDREN  
ON-LINE  
Fall 2020**

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**Office Hours:** by appointment

**When emailing please include **HDFS 3351** in the subject line.  
Zoom will be used for virtual meetings. You can sign up for a free account at <http://zoom.us>**

### **COURSE DESCRIPTION**

This course focuses on developmentally appropriate creative methods, materials, and planning for children's programs through language, literature, music, art, play, science, math, technology, and social studies. Participation in Child Development Center is required.

### **PREREQUISITE**

HDFS 2353 or FCD 2353

### **COURSE OBJECTIVES**

After completion of the course, students will be able to:

1. Describe the processes, including the creative process, by which young children learn.
2. Identify developmental outcomes of language arts, music, dramatic play, art, science, math, technology, and social studies.
3. Define creativity.
4. Develop creative approaches to teaching.
5. Apply observation in the curriculum planning process.
6. Plan, implement, and evaluate creative curriculum based on developmentally appropriate practice and anti-bias principles.

### **COURSE ORGANIZATION**

**This class is delivered & conducted entirely online in a non-synchronous format through CANVAS. You will be guided through the course content in the CANVAS>Modules Section. Each week of class will be outlined in CANVAS>Modules. The CANVAS>Syllabus also provides a Course Summary that outlines the weekly expectations. Note the exam dates and times. You will only have access from 8:00 a.m. to 7:00 p.m. to login, so make sure to be available at some point during these hours-PLAN AHEAD.**

**CANVAS information is available at: <https://canvas.txstate.edu/courses/1288098> Login to CANVAS at: <https://discovery.canvas.txstate.edu>**

You are responsible for navigating CANVAS successfully. To foster your success in this online course, I recommend spending some time familiarizing yourself with the features of CANVAS. You can find useful student guides online: <https://community.canvaslms.com/docs/DOC-10701-canvas-student-guide-table-of-%20contents> The student guides provide an overview of many of the tools available through the CANVAS website. Please refer to these resources as needed throughout the course to learn how to use CANVAS tools. Please note:

- All times on this syllabus are based on the Central Time Zone. If taking this course from a different time zone, please make the necessary adjustments to meet all deadlines contained in this syllabus. It is the responsibility of the student to ensure that all assignments and exams are received by the time due.
- To participate in any Texas State hybrid or online course, you should have easy access to a computer less than 5 years old and with high-speed Internet connection via cable modem or DSL. You are expected to be proficient with installing and using basic computer applications.
- Speakers or headphones
- Access to the CANVAS site, and an active Texas State email address. It is the responsibility of the student to ensure that all emails are received.

- CANVAS works best with **Chrome**.
- *Browser*-See the linked documentation for browser requirements: <https://community.canvaslms.com/docs/DOC-10720>
- Review this information listed here for the minimum technical skills you should have: <https://isdcourseinfo.its.txstate.edu/Hardware-Software-requirements.html#MinimumSystem>
- Students in this course must have a minimum of Microsoft® Windows® 10 or Macintosh® OS X (download available to students for free through the university).
- You also must have Microsoft 365 software to open Powerpoint. You can download a free version from the university at the following: <https://doit.txstate.edu/services/office365.html>
- Please refer to these CANVAS student guides as needed throughout the course to learn how to use Canvas tools. You will be required to use these tools:
  - View site *Announcements* on a daily basis.
  - View site *Modules* on our class day & time.
  - Refer to the *Syllabus* on a regular basis.
  - View documents found in *Files*
  - Submit items to *Assignments*
  - Complete quizzes using *Quizzes*
  - To speak with an ITAC representative about Canvas, visit this link to find a phone number and live chat options: <https://itac.txstate.edu/support/canvas/help.html>

## **COURSE TEXT**

Mayesky, M. (2015). *Creative activities and curriculum for young children* (11<sup>th</sup> ed.). Stamford, CT: Cengage Learning. ISBN-13: 978-1285428178

One copy of the textbook is on Reserve at the Alkek Library.

Additional Articles are available at the Alkek Library, a link is provided, or the article is posted in CANVAS>Files. Students are responsible for all assigned readings even if not *explicitly* covered in class lectures.

## **COURSE POLICIES**

### **Reporting Tool for COVID-19**

If you test positive for COVID-19, the university is asking that you report your case to Bobcat Trace (<https://webapps.sa.txstate.edu/bobcattrace/>) so that the university can conduct contact tracing. Please review the following information regarding COVID-19 testing, reporting, and response steps: <https://www.txstate.edu/coronavirus/road-map/reporting-processes.html>

### **Bobcat Pledge**

Each member of our Bobcat community is asked to take the Bobcat pledge. If you have not done so already, please complete the pledge: <https://www.txstate.edu/coronavirus/road-map/bobcat-pledge.html>

### **Multicultural Policy Statement**

Texas State believes that freedom of thought, innovation, and creativity are fundamental characteristics of a community of scholars. To promote such a learning environment, the university has a special responsibility to seek diversity, to instill a global perspective in its students, and to nurture sensitivity, tolerance, and mutual respect. Discrimination against or harassment of individuals is inconsistent with the purposes of the university.

### **Diversity and Inclusion Statement**

In an ideal world, science would be objective. However, much of science is subjective and is historically built on a small subset of privileged voices. In this class, we will make an effort to read content from a diverse group of scientists, but limits still exist on this diversity. I acknowledge that it is possible that there may be both overt and covert biases in the material due to the lens with which it was written, even though the material is primarily of a scientific nature. Integrating a diverse set of experiences is important for a more comprehensive understanding of science. Please contact me (in person or electronically) or submit anonymous feedback if you have any suggestions to improve the quality of the course material.

### **Nondiscrimination Policy**

Texas State University is committed to an inclusive educational and work environment that provides equal opportunity and access to all qualified persons. Texas State, to the extent not in conflict with federal or state law, prohibits discrimination or harassment on the basis of race, color, national origin, age, sex, religion, disability, veterans' status, sexual orientation, gender identity, or expression. For additional information and to express concerns or complaints, please contact the Office of Equity and Access: Phone: 512.245.2539; Website: <http://www.txstate.edu/oea/related-policies.html>; Relay service for the hearing impaired 1-800-735-2988.

### **Students with Disabilities**

If you are a student with a disability who will require accommodations to participate in this course, please contact me within the first two weeks of the semester. You will be asked to provide documentation from the Office of Disability Services. Failure to contact me in a timely manner may delay your accommodations. Please contact the Office of Disability Services at [www.ods.txstate.edu](http://www.ods.txstate.edu) or (512) 245-3451 for assistance with the documentation.

### **ADDITIONAL POLICIES**

**This course is conducted entirely online in a non-synchronous format.**

#### **Are You Ready to Succeed in an On-line Course?**

To help you determine whether you are ready at this time to successfully complete an online course, please complete the following self-assessment:

- Are you a self-starter?
- Are you organized?
- Can you work independently?
- Can you budget your time well?
- Can you stay on task without supervision?
- Do you communicate well in writing?
- Can you decipher written directions?
- Do you enjoy finding your own answers?
- Can you identify and comprehend the main points of a reading?
- Can you make a large time commitment to this course?

The more questions that you can answer in the affirmative, the more likely you are to succeed in this course. If you answered in the negative to the first four questions, I'd encourage you to talk with me or your advisor.

#### **Guidelines for Success in Online Courses**

##### **Time Commitment**

Online courses are typically just as time intensive as traditional courses. In fact, many students claim that online courses require more time and commitment. As you begin this course, you would be wise to schedule **6 or more hours per week** for reading, studying materials, and completing assignments. Falling behind in this course is particularly problematic because the concepts are often challenging.

##### **Active Participation**

Online courses require your active participation. Here are some tips for success:

- ⇒ **Attendance** means that you have checked into the course and completed something measurable. This includes completing reading quizzes, posting in discussion boards, or submitting assignments. You should check in multiple times a week to complete coursework. Students who do not regularly check in will likely see an impact on their grade, especially if there are no check-ins for 1 or 2 weeks.
- ⇒ In discussions, you learn from one another by posing questions, justifying your comments, and providing multiple perspectives. When you prepare for discussions through thoughtful reflection, you contribute to your own successful learning experience as well as to the experience of your classmates.
- ⇒ Log in to the course daily and check the announcements. This will keep you apprised of any course updates, progress in discussions, assignment information, and messages requiring immediate attention.
- ⇒ Be aware of and keep up with the course calendar in the syllabus (see below).

## **Conduct and Civility**

Every student is held accountable for abiding by the guidelines for conduct outlined in the Texas State Student Handbook at <http://www.dos.txstate.edu/handbook/rules.html>. Students are expected to contribute to the learning environment by respectfully interacting with their peers and professor regardless of any difference of opinion. When students voice opinions with which you do not agree, feel free to voice your opinion in a polite and civil manner. This approach can help us enhance the free flow of ideas. Students must not interfere with the learning of their peers.

Disruptive behavior in the classroom (or on-line) is prohibited in Section 2.02 of Texas State's Code of Conduct and includes behavior that substantially or repeatedly interferes with the conduct, instruction, and education of a class. The complete Conduct of Classes policy is available at <http://www.provost.txstate.edu/pps/policy-and-procedure-statements/4-teaching/pps4-02.html>

## **Course Netiquette Policies** (i.e., expectations for course-related written communications)

- *Mechanics*
  - Specify the course number and email topic in the subject line
  - Begin the email with a greeting
  - Sign your full name at the end of your email
  - Respond to emails within 24 hours of receipt (during the week)
  - Proofread for correct spelling and grammar as well as coherency and completeness prior to sending
- *Content:*
  - State message using clear, concise language
  - Reference previous email(s), if applicable
  - Refrain from verbal aggression
  - Avoid the use of all caps. All caps signify shouting.

## **Academic Policies**

### **Copyright Protection**

Although you are authorized to take notes on the course material, the authorization extends only to making one set of notes for your own personal use and no other use. You are authorized, however, to share notes with other students in the class. You are not authorized to make any commercial use of the course materials (including lecture slides, lecture notes, exam or quiz questions, etc.) without my express prior permission. Additionally, Texas State University has adopted the following policies regarding recording of class lectures, materials, and discussions:

Students are prohibited from photographing and recording during classes, and from transmitting classroom lectures and discussions by students unless written permission from the class instructor has been obtained and all students in the class as well as guest speakers have been informed that photographing or audio/video recording may occur. Permission to allow the audio/visual recording is not a transfer of any copyrights to the material recorded. Photographs, videos and audio recordings may not be reproduced or uploaded to publicly accessible web environments, including Twitter, Instagram, and Facebook. An exception to this will be any student determined by the Office of Disability Services (ODS) to be entitled to education accommodations, to exercise any rights protected under Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, including needed recording or adaptations of classroom lectures or materials for personal research and study.

Public distribution of lecture recordings may constitute copyright infringement in violation of federal or state law, or University policy (See [AA/PPS No. 02.03.31, Commercial Use of Class Notes and Materials](#) for a discussion of copyright ownership). Violation of this policy may subject a student to disciplinary action via the University Honor Code detailed in [UPPS No. 07.10.01, Honor Code](#).

### **Academic Honesty**

**Warning:** You will be subject to disciplinary action if you are caught cheating on an exam, hand in an assignment that you did not write yourself, plagiarize someone else's work, or hand in an assignment for which you have already received credit in another class. The reason for your failure will be entered into your permanent University file. This is NOT negotiable. Refer to Texas State University's rules

regarding academic misconduct for further information. These can be found at:  
<http://www.txstate.edu/effective/upps/upps-07-10-01.html>.

**You are held to these rules even if you choose not to read them.**

### **Background Checks**

Jobs in family and child development, education, and related fields may require background checks. An individual who has been convicted of an offense may be ineligible for work in these fields and/or issuance of an occupational license upon completion of the educational program. For more information, please view: <http://www.txstate.edu/curriculum/services/programs/occupational-license-HB-1508.html> and review all applicable eligibility requirements related to the license of interest.

### **COURSE REQUIREMENTS**

Assignments will be accepted on the due date/time **ONLY. LATE PAPERS WILL NOT BE ACCEPTED--PLAN AHEAD.**

***Policy on Missed Deadlines: It is your responsibility to be aware of timelines and deadlines in this course. Always make sure to give yourself plenty of time to get to one of the campus computing sites or to an alternate reliable computer to complete scheduled assignments, especially if you have a computer or internet that is less than reliable. Plan ahead and have a back-up plan in place in case you have trouble with your computer and/or internet. Having computer/internet problems or lack of transportation to an alternate computer will not be acceptable justifications for missing a deadline.***

**Take responsibility for and double-check submission of all coursework!**

Please always remember that it is your responsibility as a student to ensure that you have submitted all coursework successfully and on time. To document that your coursework was submitted correctly and that you double-checked it, I strongly encourage you to take a screenshot of the submission page that will show all the details of your completed activity. This is your confirmation and will serve as documentation that you submitted successfully. It will be your back-up if there is any issue. Not having this proof means you would receive a zero for the assignment.

### **Lectures**

Power point lectures with audio will be posted on CANVAS>Files. It is your responsibility to review and take notes from the lectures. No equipment may be used to record class lectures and NO PICTURES may be taken.

### **Exams**

There will be two exams and a comprehensive final that cover class lectures, discussions, videos, and readings. Exams will be multiple choice and you will be asked to demonstrate your ability to analyze and integrate the material. **Failure to take an exam without prior notification given to the instructor will result in a zero grade. If you miss an exam due to illness or emergency this must be documented by the Dean of Students (<https://www.dos.txstate.edu/services/emergency/Services-Offered/Ab-Not.html>) A Make-up exam will be given during the final exam time. You may not re-take an exam; only make-up an exam that you gave prior notification to the instructor with documentation by the Dean of Students.**

The **Comprehensive Final** will be administered on the date noted in the calendar:

<http://www.registrar.txstate.edu/persistent-links/final-exam-schedule.html>. Individual students with conflicts or serious problems may take a final at an alternate time if they secure permission from their instructor, chair, and dean very early in the semester.

Exams are scheduled on the dates listed in the course calendar and will be available in CANVAS>Quizzes. The exams will consist of **40 multiple choice questions** (40 minutes to complete) worth 2.5 points each and the comprehensive final will be **60 multiple choice questions** (60 minutes to complete) worth 2 points each.

**Please note: You may not use your text, notes, or other resources NOR communicate with other students to complete the exams. It is your responsibility to be familiar with and adhere to the university's policy on academic honesty. Make sure to have a reliable internet connection when testing.**

Students who would like to review their exams may do so during virtual office hours. Exams may not be photographed.

**Discussions**

**Responses and Replies**

Discussions represent the online exchange of ideas in regards to child development concepts introduced in the text and in the lecture slides. Please adhere to the rules for conduct and civility when posting. Questions will be posted in CANVAS>Discussions to answer by the deadlines listed in the course calendar. For each question you will post a response and then respond to at least 1 peer. **Late submissions will not be accepted, plan ahead.** (2@5 = 10pts.)

**Observation Assignments**

**DUE TO COVID-19 YOU WILL NOT BE ABLE TO OBSERVE AT THE CHILD DEVELOPMENT CENTER.**

Two observation assignments using on-line videos are required that apply concepts and developmental principles. Observation guidelines will be posted in CANVAS>Files>Observations. Students are expected to follow the Texas State Honor Code when completing assignments. You must submit your observation in the CANVAS>Assignments by 11:59 p.m. on the due date noted in the calendar. Late assignments will **NOT** be accepted; **plan ahead.** (2@10 = 20 pts.)

**Lesson Plan/Activity**

You will develop a Lesson Plan that provides a complete description of an activity for children. A template, example of a plan, and a grading rubric will be available in CANVAS>Files>Lesson Plan. You must submit your Lesson Plan in the CANVAS>Assignments by 11:59 p.m. on the due date noted in the calendar. Students are expected to follow the Texas State Honor Code when completing assignments. Late assignments will **NOT** be accepted; **plan ahead.** (15 pts.)

**Weekly Plan**

You will create a weekly activity plan for a preschool program. A template, an example of a weekly plan, and the grading rubric will be available in CANVAS>Files>Weekly Plan. The plan is due by 11:59 p.m. in CANVAS>Assignments on the date noted in the calendar. Students are expected to follow the Texas State Honor Code when completing assignments. Late assignments will **NOT** be accepted; **plan ahead.** (15 pts.)

**Evaluation**

This course has a 7-day policy for reviewing/challenging the grading of student work. Students have only 7-days (one week) after grades are posted to review or challenge a grade, after that the grade will not be changed.

Exams (2@100 pts.)	200	A= 342-380	D= 228-265
Final (comprehensive)	120	B= 304-341	F= ≤ 227
Observation videos (2@10 pts.)	20	C= 266-303	
Discussions (2@5 pts.)	10		
Lesson Plan/Activity	15		
Weekly Plan	<u>15</u>		
TOTAL	380		

**At the end of the semester you will have a total number of points (posted in CANVAS>Grades) and you can determine your grade as noted below. PLEASE NOTE THAT THE FINAL POINTS WILL NOT BE ADJUSTED. THE GRADE POSTED IN CANVAS IS YOUR FINAL GRADE.**

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**COURSE CALENDAR (Topics, Readings, & Assignments are also noted in CANVAS>Modules)  
FALL 2020**

<b>*Week</b>	<b>Topics</b>	<b>**MODULES/READINGS/***</b> ASSIGNMENTS
1-Aug. 24	Introduction	<b>Module 1:</b> Ch. 1
2- Aug. 31	Creativity	<b>Module 2:</b> Ch. 2, 3, 4
3- Sept. 7	DAP <b>Discussion 1</b>	<b>Module 3:</b> Ch. 5; Goble, P., & Pianta, R. C. (2017). Teacher-child interactions in free choice and teacher-directed activity settings: Prediction to school readiness. <i>Early Education and Development</i> , 28(8), 1035-1051. <b>CANVAS&gt;Discussion 1 due Sept. 10<sup>th</sup> @11:59p.m.</b>
4 -Sept. 14	Creative Curriculum/HighScope	<b>Module 4:</b> Ch. 6; Learning Environment (posted in CANVAS>Files>Readings)
5- Sept. 21	Technology	<b>Module 5:</b> Ch. 8
<b>Sept. 24<sup>th</sup></b>	<b>EXAM I</b> <b>Access will be 40 min.</b>	<b>CANVAS&gt;Quizzes</b> <b>Opens @ 8:00 a.m. and closes @ 7:00 p.m.</b>
6- Sept. 28	Play & Dramatic Play	<b>Module 6:</b> Ch. 7, 15; Yogman, M. et. al. (2018). The power of play: A pediatric role in enhancing development in young children. <i>Pediatrics</i> , 142(3). <a href="https://pediatrics.aappublications.org/content/142/3/e20182058">https://pediatrics.aappublications.org/content/142/3/e20182058</a> <b>Observation 1 Assignment Due Oct. 1<sup>st</sup></b>
7- Oct. 5	Art	<b>Module 7:</b> Ch. 9, 10, 11, 12, 13, & 14; Wang, X. C., Benson, K., Eggleston, C., & Lin, B. (2019). A guided, exploration-based visual arts program for preschoolers. <i>YC: Young Children</i> , 74(1), 72-80.
8- Oct. 12	Planning: Lesson & Weekly	<b>Module 8:</b> <b>Observation 2 Assignment Due Oct.15<sup>th</sup></b>
9- Oct. 19	Music & Movement	<b>Module 9:</b> Ch. 16, 17 <b>Lesson Plan Due Oct. 22<sup>nd</sup></b>
10- Oct. 26	Literacy	<b>Module 10:</b> Ch. 18; Bingham, G. E., et. al. (2018). Integrating writing into the early childhood curriculum: A frame for intentional and meaningful writing experiences. <i>Early Childhood Education Journal</i> , 46, 601-611. <b>Weekly Plan due Oct. 29<sup>th</sup></b>
11- Nov. 2	Anti-bias Curriculum	<b>Module 11:</b> Derman-Sparks, L., & Edwards, J. O. (2019). Understanding anti-bias education. <i>YC: Young Children</i> , 74(5), 6-12.
<b>Nov. 5<sup>th</sup></b>	<b>EXAM II</b> <b>Access will be 40 min.</b>	<b>CANVAS&gt;Quizzes</b> <b>Opens @ 8:00 a.m. and closes @ 7:00 p.m.</b>
12- Nov. 9	Creative Math <b>Discussion 2</b>	<b>Module 12:</b> Ch. 20; Tippett, C.D., & Milford, T. M. (2017). Findings from a pre-kindergarten classroom: Making the case for STEM in early childhood education. <i>Int. J. of Science and Mathematics Education</i> , 15, 67-86.
13- Nov. 16	Creative Science & Food	<b>Module 13:</b> Ch. 19, 21 <b>CANVAS&gt;Discussion 2 due Nov. 19<sup>th</sup> @11:59p.m.</b>
14- Nov. 23	Creative Social Studies <b>THANKSGIVING Nov. 26<sup>th</sup></b>	<b>Module 14:</b> Ch. 22

15-Nov. 30	Review	
Dec. 9	<b>FINAL EXAM (Comprehensive)</b> Dec. 9 <sup>th</sup> Access will be 60 minutes	<b>CANVAS&gt;Quizzes</b> <b>Opens @ 8:00 a.m. and closes @ 7:00 p.m.</b>

**\*Dates may be revised upon notification.**

**\*\*Modules are in CANVAS; Readings are noted as chapters from the Mayesky textbook;**

**Article readings are available from the Alkek Library, some links are provided, and 1 article is posted in CANVAS>Files>Readings**

**\*\*\*All assignments should be submitted as WORD documents in CANVAS>Assignments by 11:59 p.m. on the date noted.**

## TEXAS STATE UNIVERSITY INFORMATION & POLICIES

### [Bobcat Pledge](#)

**In case of emergency**, students, faculty, and staff should monitor <http://safety.txstate.edu/> for all safety and emergency communications.

### **Information Technology Assistance Center (ITAC)**

ITAC can help students resolve problems with campus technology (e.g., Internet connectivity, usernames and passwords, university network outages, peripheral equipment issues, desktop software/hardware, etc.). <https://livechat.tr.txstate.edu>  
[itac@txstate.edu](mailto:itac@txstate.edu) 512.245.ITAC (4822)

### **CANVAS**

Student guides online: <https://community.canvaslms.com/docs/DOC-10701-canvas-student-guide-table-of-%20contents>

### **Division of Information Technology (DOIT)**

The Division of Information Technology provides CANVAS support at:  
<https://doit.txstate.edu/services/canvas>

### **Student Learning Assistance Center (SLAC)**

Tutoring lab, supplemental instruction, outreach and online resources [www.txstate.edu/slac](http://www.txstate.edu/slac) Alkek Library, 4<sup>th</sup> floor 512.245.2515

### **Alkek Library**

The Alkek Library offers a variety of services for students including research assistance and instructional services. <http://www.library.txstate.edu/services/students.html>

### **Counseling Center Services**

College can be exciting, but it can also be demanding. Students may experience a variety of personal and adjustment issues that require assistance beyond what friends and family can provide. Counseling Center Services include brief individual, group, and couples counseling, consultation, crisis response, workshops about coping with stress and other mental health topics. Counseling Center services are free, confidential, and provided by trained professionals to currently enrolled Texas State students, while classes are in session. To make an appointment: <https://www.counseling.txstate.edu>

### **Texas State University Honor Code and Academic Integrity**

All work submitted for credit must be the student's original work. Dishonesty will not be tolerated. Dishonesty includes cheating, plagiarism, collusion, abuse of resource materials, and falsifying academic records, or the attempts to do so. There are severe sanctions for cheating, plagiarizing, accidental or deliberate, and any other form of dishonesty. **Consequences for academic dishonesty include a zero for the particular assignment or exam, a zero for the entire course, and/or suspension or expulsion from the university.** An assignment turned in that is questionable will be investigated and will be subject to disciplinary actions recommended under university policies (UPPS No. 07.10.01 <http://www.txstate.edu/effective/upps/upps-07-10-01.html>).

**Additionally, if you witness any instances of academic dishonesty (whether in class, outside the classroom, or via electronic means of communication [email, text, GroupMe, etc.]), it is your responsibility to inform the instructor.**

Students are expected to be familiar with and to comply with the Texas State Honor Code (<http://www.txstate.edu/honorcodecouncil/>).

- *To support the goal of maintaining a climate of academic integrity, Texas State University has adopted the Texas State University Honor Code. The Honor Code applies to all academic activities and academic work, whether these take place on-campus, off-campus, or online.*
- *Texas State expects students to engage in all academic pursuits in a manner that is beyond reproach. Students found in violation of the Honor Code are subject to disciplinary action.*

Code of Student Conduct: <http://www.dos.txstate.edu/handbook/rules/cosc.html>

Students are expected to read, understand and adhere to the Texas State Honor Code:

<http://www.txstate.edu/honorcodecouncil/Academic-Integrity.html>

Because **plagiarism** is a serious and not uncommon violation of the Honor Code, students are strongly encouraged to visit the Alkek Library website <http://libguides.txstate.edu/content.php?pid=172097&sid=1448627> and learn how to avoid committing plagiarism.

You can find additional tips for avoiding plagiarism at:

<http://www.winthrop.edu/writingcenter/default.aspx?id=27283>

You can find information on how to cite material using APA style at:

<http://www.apastyle.org/learn/tutorials/basics-tutorial.aspx/>

<http://owl.english.purdue.edu/owl/resource/560/01/>

[www.txstate.edu/effective/upps/upps-07-10-01.html](http://www.txstate.edu/effective/upps/upps-07-10-01.html)

### **Non-discrimination Statement**

The instructor is committed to equal access to opportunity, facility, and treatment to all regardless of race, creed, national origin, age, sex, physical ability, and/or sexual orientation. It is the instructor's expectation that all students abide by the same non-discrimination principles in interactions with the instructor and with fellow students.

### **Students with Disabilities**

Students with a disability, who will require accommodations to participate in this course, should contact the instructor during the first week of classes and provide documentation from the Office of Disability Services. For assistance with documentation, please contact the Office of Disability Services.

[www.ods.txstate.edu](http://www.ods.txstate.edu) 512.242.3451 (voice and TTY)

### **Copyright Protection**

Although you are authorized to take notes on the course material, the authorization extends only to making one set of notes for your own personal use and no other use. You are authorized, however, to share notes with other students in the class. You are not authorized to make any commercial use of the course materials (including lecture slides, lecture notes, exam or quiz questions, etc.) without my express prior permission. Additionally, Texas State University has adopted the following policies regarding recording of class lectures, materials, and discussions:

Students are prohibited from photographing and recording during classes, and from transmitting classroom lectures and discussions by students unless written permission from the class instructor has been obtained and all students in the class as well as guest speakers have been informed that photographing or audio/video recording may occur. Permission to allow the audio/visual recording is not a transfer of any copyrights to the material recorded. Photographs, videos and audio recordings may not be reproduced or uploaded to publicly accessible web environments, including Twitter, Instagram, and Facebook. An exception to this will be any student determined by the Office of Disability Services (ODS) to be entitled to education accommodations, to exercise any rights protected under Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, including needed recording or adaptations of classroom lectures or materials for personal research and study.

Public distribution of lecture recordings may constitute copyright infringement in violation of federal or state law, or University policy (See [AA/PPS No. 02.03.31, Commercial Use of Class Notes and Materials](#) for a discussion of copyright ownership). Violation of this policy may subject a student to disciplinary action via the University Honor Code detailed in [UPPS No. 07.10.01, Honor Code](#).

### **Religious Holy Days**

"In accordance with Texas Education Code § 51.911, the university allows students who are absent from classes for the observation of a religious holy day to take an examination or complete an assignment scheduled for the day within a reasonable time after the absence" (student handbook,

[http://www.dos.txstate.edu/handbook/rules/procedures.html#Religious\\_Holy\\_Days](http://www.dos.txstate.edu/handbook/rules/procedures.html#Religious_Holy_Days); see UPPS No.

02.06.01 <http://www.txstate.edu/effective/upps/upps-02-06-01.html> for more details). I request that proper notice be given prior to the absence. Proper notice in this course is defined as notifying the instructor in writing at least two weeks in advance of the absence for observation of a religious holy day. For religious holy days that fall within the first two weeks of the semester, the notice should be given on the first day of the semester.

### **Sexual Misconduct Policy**

Please be aware that the Sexual Misconduct Policy and Procedures 3.5 states that a faculty member... “who receives a report of sexual misconduct must report to the Title IX Coordinator all relevant details about the alleged sexual misconduct shared by the Victim.” A faculty member... “should not share information with law enforcement without the Victim’s consent, or unless the Victim has also reported the incident to law enforcement.” This policy requires faculty members to report any type of sexual misconduct to the Office of Equity and Access that is conveyed to them. Sexual misconduct includes, but is not limited to the following: domestic violence, sexual harassment, and sexual assault. Please see the following website for more information, including a complete list regarding sexual misconduct: <http://www.txstate.edu/oea/Sexual-Misconduct--Title-IX-.html>

### **Campus Carry – SB 11**

Effective August 1, 2016, concealed carry of a handgun by licensed holders is allowed on Texas public university campuses subject to the restrictions imposed by statutes and by the University President. Concealed carry is prohibited in some buildings on Texas State University Campuses. [www.txstate.edu/campuscarry/faq.html](http://www.txstate.edu/campuscarry/faq.html)

### **Texas State University Mission and Shared Values**

[2017-2023 Texas State University Plan:](#)

#### Mission

Texas State University is a doctoral-granting, student-centered institution dedicated to excellence and innovation in teaching, research, including creative expression, and service. The university strives to create new knowledge, to embrace a diversity of people and ideas, to foster cultural and economic development, and to prepare its graduates to participate fully and freely as citizens of Texas, the nation, and the world.

#### Shared Values

In pursuing our mission, we, the faculty, staff, and students of Texas State University, are guided by a shared collection of values:

- Teaching and learning based on research, student involvement, and the free exchange of ideas in a supportive environment;
- Research and creative activities that encompass the full range of academic disciplines—research with relevance, from the sciences to the arts, from the theoretical to the applied;
- The cultivation of character, integrity, honesty, civility, compassion, fairness, respect, and ethical behavior in all members of our university community;
- A diversity of people and ideas, a spirit of inclusiveness, a global perspective, and a sense of community as essential conditions for campus life;
- A commitment to service and leadership for the public good;
- Responsible stewardship of our resources and environment; and
- Continued reflection and evaluation to ensure that our strengths as a community always benefit those we serve.

### **HB 1508**

**Background Checks** - Jobs in family and child development, education, and related fields may require background checks. An individual who has been convicted of an offense may be ineligible for work in these fields and/or issuance of an occupational license upon completion of the educational program. For more information, please view: <http://www.txstate.edu/curriculumservices/programs/occupational-license-HB-1508.html> and review all applicable eligibility requirements related to the license of interest.